

Record of the 1st Day of the October Term of the Polk County Commissioners Day's  
Proceeding 2nd of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

The September 2023 Collector's Monthly Statement was received from Collector Rachel  
Boyce.

The September 2023 Add-on & Abatement Court Orders were received from Collector  
Rachel Boyce.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges. Dallas, Commissioner Legan, Commissioner Robertson and  
Commissioner Hancock viewed the following county roads: S 26, S 20, and S 16.

County Clerk Rachel Lightfoot presented an invoice for postage for approval and  
payment. Commissioner Robertson made a motion to approve and pay the invoice as  
presented. Commissioner Legan seconded the motion. Call of the vote: Hancock-yes,  
Legan-yes, Robertson-yes.

The September 2023 County Clerk Fee Report was received from County Clerk Rachel  
Lightfoot.

The September 2023 Circuit Court Disbursement Listing Detail Report was received  
from Circuit Clerk Tiffany Phillips.

The September 2023 Sheriff Criminal/Civil Fee report was received from Sheriff Danny  
Morrison.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, October 3, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner

Secretary for the Commission

Record of the 2nd Day of the October Term of the Polk County Commissioners Day's Proceeding 3rd of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Commissioner Hancock attended the University of Extension Board meeting on Monday evening, October 2, 2023.

Appointments to the Senate Bill 40 Board were made as follows: Commissioner Robertson made the motion to appoint Katie Francka, Johnna Burrow, and Jennifer Gann for 3-year terms each. Commissioner Legan seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Bids for the replacement for BRO-B084 (14) Mockingbird Hill Bridge of S 122 road were reviewed for compliance with bid specifications. Commissioner Legan made the motion to award the bid to Brenneke Construction LLC. Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Sheriff Danny Morrison visited with the Commission – general discussion.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges.

Collector Rachel Boyce visited with the Commission- general discussion.

A 12-month Auctioneer License was issued to Devon Stutenkemper dba Diamond S Auction & Real Estate.

A 12-month Auctioneer License was issued to Cody Stutenkemper dba Diamond S Auction & Real Estate.

A 12-month Auctioneer License was issued to Tyler Garrison dba Diamond S Auction & Real Estate.

A 12-month Auctioneer License was issued to Robert Arnett dba Diamond S Auction & Real Estate.

A 12-month Auctioneer License was issued to Robert Davis dba Diamond S Auction & Real Estate.

Order of the Commission to adjourn until 9:00 a.m., Friday, October 6, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 3rd Day of the October Term of the Polk County Commissioners Day's  
Proceeding 6th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

The September 2023 Add-on & Abatement Report was received from Collector Rachel  
Boyce.

The September 2023 Recorder of Deeds Deposits and Disbursement Report was received  
from Recorder Carol Poindexter.

The September 2023 Fee Report was received from Public Administrator Barbara Davolt.

A check request for reimbursement was presented for approval and payment.  
Commissioner Robertson made a motion to approve and pay. Commissioner Legan  
seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges.

By Order of the Commission, the Polk County Courthouse and other county facilities will  
be closed on Monday, October 9, 2023, in observance of the Columbus Day Holiday.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, October 10, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 4th Day of the October Term of the Polk County Commissioners Day's Proceeding 10th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Wire transfer in the amount of \$172,404.09 was received for the Capital Improvement Sales Tax Fund.

Wire transfer in the amount of \$172,403.97 was received for the Law Enforcement Sales Tax Fund.

Payroll was presented for approval and payment. Commissioner Legan made a motion to approve and submit payroll for direct deposit. Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

The Commission discussed the 2024 Holiday Schedule. Commissioner Robertson made a motion that County Offices will be closed on the following days in 2024 and when it is impracticable to give time off to an employee regularly scheduled to work on the listed holiday in order to serve, employees are allowed compensation time for hours worked. Commissioner Legan seconded. Hancock-yes, Legan-yes, Robertson-yes.

A training certificate was received from Rita Lemmon for completing 20 hours of training as required per 53. RSMo.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges. Dallas, Commissioner Robertson, Commissioner Legan and Commissioner Hancock viewed the following county roads: S 207, E 505, E 480, Sunset Bridge, E 515, S 105, S 210, E 514, S 103, and E 473.

Order of the Commission to adjourn until 9:00 a.m., Friday, October 13, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner

Secretary for the Commission

Record of the 5th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 13th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Invoices were presented for approval and payment. Commissioner Legan made a motion  
to approve and pay invoices as presented. Commissioner Robertson seconded the motion.  
Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Collector Rachel Boyce visited with the Commission – general discussion.

The September 2023 Treasurer's Monthly Balance Report was received from Treasurer  
Shirley Allison.

Order of the Commission to adjourn until 9:00 a.m., Monday, October 16, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner

Secretary for the Commission

Record of the 6th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 16th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges. Dallas and Kyle viewed the following county roads: E 390, E  
380, S 117, E 368, E 370, and E 340.

An invoice for repair was presented for approval and payment. Commissioner Robertson  
made a motion to approve and pay invoices as presented. Commissioner Legan seconded  
the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Sheriff Danny Morrison visited with the Commission – general discussion.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, October 17, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 7th Day of the October Term of the Polk County Commissioners Day's Proceeding 17th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner

Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Michelle Morris, Polk County Health Department Administrator, met with the Commission and gave an update on monthly activities. Michelle also presented the Commission an updated Food Ordinance for review and adoption.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges.

Bids for Diesel Fuel were received as follows:

Rex Smith Oil, Springfield, MO	\$ 3.7097 per gallon
Offen Oil, Springfield, MO	\$ 3.6862 per gallon

Commissioner Robertson made a motion to accept the bid from Offen Oil.

Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-absent, Robertson-yes

Order of the Commission to adjourn until 9:00 a.m., Friday, October 20, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission



Record of the 8th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 20th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Kyle Legan, North Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges. Dallas and Commissioner Legan viewed the following county  
roads: S 33, E 510, and S 72.

Order of the Commission to adjourn until 9:00 a.m., Monday, October 23, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 9th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 23rd of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges. Dallas and Commissioner Legan viewed the following county  
roads: E 480 and E 477.

Recorder Carol Poindexter visited with the Commission – general discussion.

Public Administrator Barbara Davolt visited with the Commission - general discussion.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, October 24, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 10th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 24th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

The Commission met with Braden Burns regarding county employment at the road and  
bridge department.

The Commission reviewed the Polk County Food Ordinance presented by Michelle  
Morris, Polk County Health Department Administrator. Commissioner Robertson made  
a motion to adopt the updated ordinance. Commissioner Legan seconded the motion.  
Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

The following documents have met the retention schedule and were disposed of pursuant  
to 109.230.4 RSMo.

The Commission discussed the 4% Contribution to the County Employees Retirement  
Fund. Commissioner Robertson made a motion to continue the current method of paying  
this additional 4% Contribution to the CERF Fund. Commissioner Legan seconded the  
motion. Call of the vote: Hancock – yes, Legan-yes, Robertson-yes.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges.

The Commission met with Ken Stephens and Kimberly Nevins, Employee Benefit  
Design regarding the 2024 Health Insurance rates.

Emergency Management Director Rick Davis visited with the Commission – general  
discussion.

Order of the Commission to adjourn until 9:00 a.m., Friday, October 27, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 11th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 27th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

A training certificate was received from Treasurer Shirley Allison for completing 20  
hours of annual training as required by 54.261 & 54.320 RSMo.

Emergency Management Director Rick Davis visited with the Commissioners- general  
discussion.

Lela Cates visited with the Commissioners regarding S 119 road.

Order of the Commission to adjourn until 9:00 a.m., Monday, October 30, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 12th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 30th of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner  
Hon Kyle Legan, North Associate Commissioner  
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Asa Murray updated the Commission on the status of his eagle scout project. McKenzie  
Murray presented her eagle scout project to the Commission.

State Treasurer Vivek Malek visited the County Commission – general discussion.

City of Bolivar representatives Mayor Chris Warwick, City Administrator Thomas  
Relford and Chuck Brown and James Bradshaw, representative from Liberty visited with  
the Commission regarding the recycling center.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, October 31, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission

Record of the 13th Day of the October Term of the Polk County Commissioners Day's  
Proceeding 31st of October 2023

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to  
adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner

Hon Melinda Robertson, South Associate Commissioner

Order of the Commission the minutes of the last session stand approved as read.

Invoices were presented for approval and payment. Commissioner Robertson made a  
motion to approve and pay invoices as presented. Commissioner Hancock seconded the  
motion. Call of the vote: Hancock-yes, Legan-absent, Robertson-yes.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of  
county roads and bridges. Dallas, Commissioner Robertson, and Commissioner Hancock  
viewed the following county roads: S 235, E 540, E515 and S 230.

Order of the Commission to adjourn until 9:00 a.m., Friday, November 3, 2023.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner  
Secretary for the Commission