
Record of the 22nd Day of the October Term of the Polk County Commissioners Day’s Proceeding 2nd of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

- Hon Shannon Hancock, Presiding Commissioner
- Hon Kyle Legan, North Associate Commissioner
- Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges. Dallas and Commissioner Legan viewed the following county roads: E 435, E 430, S 150 and E 405.

The November 2024 County Clerk Fee Report was received from County Clerk Rachel Lightfoot.

The November 2024 Statement of Collections was received from Collector Rachel Boyce.

Aaron Benson, representative from Great River Engineering, presented the following paperwork for signatures. Right-of-Way Documents for S 198 Bridge, E 552 Bridge and S 244 Bridge; Donation Letter and Waiver of Appraisal for E 435 and S 244 Bridge; Acquisition of Temp Easement for S 222 Bridge.

The November 2024 Circuit Court Disbursement Listing Detail Report was received from Circuit Clerk Tiffany Phillips.

The November 2024 Sheriff Civil/Criminal Fee Report was received from Sheriff Danny Morrison.

The November 2024 Assessor Fee Report was received from Assessor Rita Lemmon.

Commissioner Hancock attended the Extension Council meeting.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, December 3, 2024.

Approved: Shannon Hancock, Presiding Commissioner
 Attested: Melinda Robertson, South Associate Commissioner
 Secretary for the Commission

Record of the 23rd Day of the October Term of the Polk County Commissioners Day’s Proceeding 3rd of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

- Hon Shannon Hancock, Presiding Commissioner
- Hon Kyle Legan, North Associate Commissioner
- Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges. Commissioner Hancock and Commissioner Lega viewed the following roads: E 514, S 92, E 420, E 425, S 105 and Wishart area.

Payroll was presented for approval and payment. Commissioner Robertson made a motion to approve and submit payroll for direct deposit. Commissioner Legan seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Bids for Diesel Fuel to be used at the Road and Bridge Department were received as follows:

- Offen Petroleum, Springfield, MO \$ 2.1450
- Rex Smith Oil, Springfield, MO \$ 2.1490

Commissioner Legan made a motion to accept the bid from Offen Petroleum. Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

The November 2024 Add-on and Abatement Court Orders were received from Collector Rachel Boyce and were reviewed by the Commission,

Order of the Commission to adjourn until 9:00 a.m., Friday, December 6, 2024.

Approved: Shannon Hancock, Presiding Commissioner
 Attested: Melinda Robertson, South Associate Commissioner
 Secretary for the Commission

Record of the 24th Day of the October Term of the Polk County Commissioners Day’s Proceeding 6th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
 Hon Kyle Legan, North Associate Commissioner
 Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

The November 2024 Prosecuting Attorney Fee Report was received from Prosecuting Attorney Keaton Ashlock on Wednesday, December 4, 2024.

The November 2024 Public Administrator Fee Report was received from Public Administrator Barbara Davolt on Wednesday, December 4, 2024.

The November 2024 Treasurer's Balance Report was received from Treasurer Shirley Allison on Thursday, December 5, 2024.

POLK COUNTY MISSOURI MONTHLY TREASURER'S REPORT NOVEMBER 30, 2024				
FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE
GENERAL REVENUE	3,105,964.13	15,664.61	200,520.93	2,921,107.81
ROAD & BRIDGE	100,679.31	0.00	211,639.72	(110,960.41)
LAW ENFORCEMENT	51,340.26	121,786.34	161,879.59	11,247.01
ASSESSMENT OPERATIONS	618,583.85	62.50	18,077.54	600,568.81
LAW ENFORCEMENT TRAINING	5,612.53	156.00	0.00	5,768.53
PROS. ATTY TRAINING	12,812.19	203.14	0.00	13,015.33
REGIONAL CHILD SUPP OFFIC	59,011.02	0.00	7,714.54	51,296.48
GENERAL REVENUE SAVINGS	1,210,526.69	0.00	0.00	1,210,526.69
C.E.R.F.	1.26	2,998.07	0.00	2,999.33
RD & BR CAPITAL IMP	2,132,079.05	0.00	0.00	2,132,079.05
CRIMINAL COST	0.00	0.00	0.00	0.00
ESCHEAT	143,039.95	0.00	0.00	143,039.95
FEES DUE OTHERS	2,189.30	0.00	0.00	2,189.30
FINANCIAL INSTITUTE TAX	0.00	0.00	0.00	0.00
FLOOD CONTROL	0.00	0.00	0.00	0.00
LIBRARY	0.00	0.00	0.00	0.00
MOORE CEMETARY TRUST	9,740.39	0.00	360.00	9,380.39
PA ADMIN HANDLING COST	882.53	0.00	0.00	882.53
PROS. ATTY DELINQUENT TAX	0.00	0.00	0.00	0.00
RECORDERS	120,217.81	1,396.50	0.00	121,614.31
SHERIFF SPECIAL OPERATION	0.00	0.00	0.00	0.00
SPECIAL TRUST	5,581.50	304.00	0.00	5,885.50
MO OFF PROSECUTION SERV	0.00	0.00	0.00	0.00
VETERANS MEMORIAL FUND	3,718.00	0.00	0.00	3,718.00
SHERIFF CIVIL FEES	36,129.81	977.10	0.00	37,106.91
SHERIFF'S REVOLVING FUND	51,647.16	1,140.00	520.00	52,267.16
FAMILY JUSTICE FUND	42,746.08	60.00	750.00	42,056.08
REVOLVING SCHOOL FUND	225.30	0.00	0.00	225.30
BOLIVAR R-1	0.00	0.00	0.00	0.00
FAIR PLAY R-2	0.00	0.00	0.00	0.00
HALFWAY R-3	(5.46)	0.00	0.00	(5.46)
HUMANSVILLE R-4	0.00	0.00	0.00	0.00
MARION C. EARLY R-5	0.00	0.00	0.00	0.00
PLEASANT HOPE R-6	(35.92)	0.00	0.00	(35.92)
FAIR GROVE R-10	0.00	0.00	0.00	0.00
DALLAS CO. R-1	0.00	0.00	0.00	0.00
WALNUT GROVE R-5	0.00	0.00	0.00	0.00
HICKORY CO R-1	0.00	0.00	0.00	0.00
DADE CO R-2	0.00	0.00	0.00	0.00
SCHOOL CONTROL-INTEREST	59,908.35	8,588.07	0.00	68,496.42
BLUE MOUND SPEC	9,199.52	0.00	0.00	9,199.52
BOLIVAR SPEC	641,903.03	0.00	0.00	641,903.03
FLEMINGTON SPEC	38,484.74	0.00	0.00	38,484.74
HUMANSVILLE SPEC	162,845.13	0.00	0.00	162,845.13
SOUTHWEST SPEC	53,619.77	0.00	0.00	53,619.77
BLUE MOUND CAP IMP	9,651.93	0.00	0.00	9,651.93
BOLIVAR CAP IMP	115,741.61	0.00	0.00	115,741.61
FLEMINGTON CAP IMP	111,874.83	0.00	0.00	111,874.83
HUMANSVILLE CAP IMP	142,227.47	0.00	0.00	142,227.47
SOUTHWEST CAP IMP	75,370.08	0.00	0.00	75,370.08
INMATE SECURITY FUND	69,137.63	363.44	548.38	68,952.69
DEPUTY SHERIFF SALARY	477.78	6,839.98	3,982.69	3,335.07
ELECTION SERVICE FUND	87,332.87	0.00	0.00	87,332.87
CORONA VIRUS RELIEF FUND	0.00	0.00	0.00	0.00
AMERICAN RESCUE PLAN FUND	4,164,498.26	0.00	0.00	4,164,498.26
SR CITIZENS SERVICES	94,027.84	0.00	0.00	94,027.84
COLLECTORS TAX MTNCE FUND	79,266.09	0.00	632.45	78,633.64
LAW ENF RESTITUTION FUND	46,803.35	1,543.00	8,825.03	39,521.32
LEPC	20,373.98	0.00	0.00	20,373.98
GRAND TOTAL	13,695,431.00	162,082.75	615,450.87	13,242,062.88

The November 2024 Recorder of Deed's Deposits and Disbursement Report was received from Recorder Carol Poindexter on Thursday, December 5, 2024.

Bids were received for the S 198 Black Bridge as follows:

Cale Seymour Construction, Knob Noster, MO \$ 1,273,067.21
 C & C Bridge & Concrete, Nelson, MO \$ 1,236,564.00
 Hartman & Company, Springfield, MO \$ 1,120,000.00

Bids will be reviewed for accuracy and awarded at a later date.

Bids were received for the S 222 Bridge as follows:

Cale Seymour Construction, Knob Noster, MO \$ 663,391.12
 Hartman & Company, Springfield, MO \$ 585,000.00
 Mera Excavating, LLC, Bonnots Mill, MO \$ 697,161.00

Bids will be reviewed for accuracy and awarded at a later date.

Wire Transfer in the amount of \$ 197,767.95 was received for the Capital Improvement Sales Tax Fund.

Wire Transfer in the amount of \$ 207,604.96 was received for the Law Enforcement Sales Tax and Marijuana Fund.

Invoices were presented for approval and payment. Commissioner Legan made a motion to approve and pay. Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Order of the Commission to adjourn until 9:00 a.m., Monday, December 9, 2024.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 25th Day of the October Term of the Polk County Commissioners Day’s Proceeding 9th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges. Dallas and Commissioner Legan viewed the following county roads: E 435, E 430, S 150, S 170 and E 380.

The November 2024 Collector’s Turnover was received from Collector Rachel Boyce.

Brent Formy-Duvall, Goodson, visited with the Commission – general discussion.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, December 10, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 26th Day of the October Term of the Polk County Commissioners Day’s Proceeding 10th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Kyle Legan, North Associate Commissioner
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

The Commission met with Elected Officials to discuss county issues. Those present were Recorder Carol Poindexter, Collector Rachel Boyce, Assessor Rita Lemmon, Surveyor Kevin Nelson, Prosecuting Attorney Keaton Ashlock, Treasurer Shirley Allison, Circuit Clerk Tiffany Phillips.

Order of the Commission to adjourn until 9:00 a.m., Friday, December 13, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 27th Day of the October Term of the Polk County Commissioners Day’s Proceeding 13th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Commissioner Robertson attended the MAC Trust board meeting.

Commissioner Hancock attended the District O meeting via zoom on Wednesday, December 11, 2024.

Invoices were presented for approval and payment. Commissioner Legan made a motion to approve and pay. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges.

Emergency Management Director Rick Davis met with the Commission – general discussion.

Treasurer Shirley Allison reviewed CD renewals with the Commission.

A Pre-Construction meeting was held for the E 435 Bridge/Culvert project. Those present were Lee Schofield and Adrian Brantly of Great River Engineering, Chris Childress of C&C Bridge & Concrete.

Order of the Commission to adjourn until 9:00 a.m., Monday, December 16, 2024.
Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 28th Day of the October Term of the Polk County Commissioners Day's Proceeding 16th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner
Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges. Dallas, Chuck Brown, and BJ Payne met with Commissioners regarding various bridge projects in the county.

Bids for construction of S 222 Bridge were reviewed for accuracy. Commissioner Robertson made a motion to accept the bid from Hartman & Company, Inc. Commissioner Legan seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Bids for construction of S 198 Bridge were reviewed for accuracy. Commissioner Legan made a motion to accept the bid from Hartman & Company, Inc. Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Bids were received for contract cleaning of various county buildings as follows:

Tru-Cleaning LLC, Pleasant Hope, MO	\$ 3,500.00
My Helper, LLC, Bolivar, MO	\$ 6,412.32

Commissioner Legan made a motion to accept the bid from Tru-Cleaning, LLC.

Commissioner Robertson seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-yes.

Bids were received for asphalt paving on the county parking lot as follows:

APAC-Central, Springfield, MO	\$ 94,150.80 includes sub-grade.
Blevins Asphalt, Mt. Vernon, MO	\$ 88,956.00 includes sub-grade.
Emery Sapp & Son, Inc, Springfield, MO	\$ 60,360.96 sub-grade not included.

Bids will be reviewed for accuracy and awarded at a later date.

Bids will be reviewed for asphalt paving on S 132 and S 170 roads as follows:

APAC-Central, Springfield, MO	\$ 426,226.81
Blevins Asphalt, Mt. Vernon, MO	\$ 444,552.85
Emery Sapp & Son, Inc, Springfield, MO	\$ 483,817.08

Bids will be reviewed for accuracy and awarded at a later date.

Sheriff Danny Morrison visited with the Commission – general discussion.

Commissioner Legan and Commissioner Hancock viewed the following county roads:
S 107, E 425, S 103, E 420 and S 105,

The Commissioners visited with Velynda Cameron, Hannah Tomlinson and Imy Manning regarding the contract renewal for the 4-H Shooting Range.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, December 17, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 29th Day of the October Term of the Polk County Commissioners Day's Proceeding 17th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

The following documents have met the retention schedule and have been disposed of under Chapter 109.230.4 RSMo.

Record Disposal List

The following documents have met their retention schedule and are recommended for disposal under RSMo 109.230.4 to the Polk County Commission. The Polk County Clerk took action to destroy the following records by shredding.

Disposal Date: December 17, 2024
Retention of Documents: Various

Description of Documents:

2018 Canvass of Voters

April 5, 2022 General Municipal Election

- Unvoted Ballots
- Voted Ballots
- Tapes
- Precinct Books
- Certificate of Ballot Forms
- Voter/Ballot Count Verification
- Absentee Ballots & Envelopes
- Certificate of Provisional Ballot Provisional Ballots

August 2, 2022 Primary Election

- Unvoted Ballots
- Voted Ballots
- Tapes
- Precinct Books
- Certificate of Ballot Forms
- Voter/Ballot Count Verification
- Absentee Ballots & Envelopes
- Certificate of Provisional Ballot Provisional Ballots

November 8, 2022 General Election

- Unvoted Ballots
- Voted Ballots
- Tapes
- Precinct Books
- Certificate of Ballot Forms
- Voter/Ballot Count Verification
- Absentee Ballots & Envelopes
- Certificate of Provisional Ballot Provisional Ballots

Clerk's Signature: Rachel Legan

Date: 12/17/24

Polk County Health Administrator Michelle Morris updated the Commission on activities at the Health Department.

Public Works Supervisor Dallas Stockdale updated the Commission on conditions of county roads and bridges.

Collector Rachel Boyce met with the Commission-general discussion.

Chief Juvenile Officer Brad Turner met with the Commission regarding the 2025 Budget for the Juvenile office.

30th Circuit Court Judge Replege met with the Commission regarding the Circuit Court 2025 Budget.

The Employee Recognition and County Christmas Luncheon was held today.

Order of the Commission to adjourn until 9:00 a.m., Friday, December 20, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 30th Day of the October Term of the Polk County Commissioners Day's Proceeding 20th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Bids for asphalt projects on S 132 and S 170 were reviewed for accuracy. Commissioner Legan made a motion to accept the bid from APAC-Central, Inc. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Bids for asphaltting the county parking lot were reviewed for accuracy. Commissioner Legan made a motion to accept the bid from APAC-Central, Inc. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Invoices were presented for approval and payment. Commissioner Legan made a motion to approve and pay invoices as presented. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Court Order 2024-8 was issued to Randy & Melissa Vest for reimbursement of taxes paid on the 2022 & 2023 tax statements due to an error in the Assessor's Office. Commissioner Legan made a motion to approve. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Certified Copy of Order of County Court in the Matter of Erroneous Assessments

BE IT REMEMBERED, That on the 20th day of December, 2024, it being the 30th day of the October Term, 2024 of the County Court of Polk County, Missouri, the following, among other proceedings, were had:

Now, on this day, comes Assessor Rita Lemmon and Collector Rachel Boyce and makes proper showing to the Court, under oath, that the assessment on the following described personal property Account# 1-2188-1, Bolivar, Mo. is erroneous, and prays that the same be corrected for the year 2024.

The Court, after hearing the evidence, finds that said assessment is erroneous for the reason that the account was levied in incorrect political subdivisions due to clerical error in Assessor's office for tax years 2022 and 2023.

It is, therefore, Ordered and Adjudged that said erroneous assessment be corrected and a refund in the amount of \$455.51 be given to Randy and Melissa Vest.

It is further ordered that the County Clerk furnish a copy of these proceedings to the Collector of Polk County.

Dated this 20th day of December 2024.

Rachel Lightfoot
County Clerk, Polk County

Shannon Hancock
Presiding Commissioner, Polk County

I, Rachel Lightfoot, Clerk of the County Court of Polk County, hereby certify that the above and foregoing is a full and complete copy of the Record of Said Court, as fully as the same appears of record.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County Court. Done at office in Bolivar, MO this 20th day of December, 2024.

Rachel Lightfoot County Clerk

The Commission met with other elected officials regarding the SB 190 Senior Tax Credit. Those present were: Rachel Lightfoot, Rachel Boyce and Carol Poindexter.

An Order/Ordinance authorizing a Senior Citizen Tax Credit on Real Estate Property pursuant to SB190, SB756 and 137.1050 RSMo. was presented for adoption by the Commission. Commissioner Legan made a motion to adopt said Order/Ordinance. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Order of the Commission to adjourn until 9:00 a.m., Monday, December 23, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 31st Day of the October Term of the Polk County Commissioners Day's Proceeding 23rd of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

- Hon Shannon Hancock, Presiding Commissioner
- Hon Kyle Legan, North Associate Commissioner
- Hon Melinda Robertson, South Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

By Order of the Commission, the Polk County Courthouse and other county facilities will be closed Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in observance of the Christmas Holiday.

Order of the Commission to adjourn until 9:00 a.m., Friday, December 27, 2024.

Approved: Shannon Hancock, Presiding Commissioner
Attested: Melinda Robertson, South Associate Commissioner
Secretary for the Commission

Record of the 32nd Day of the October Term of the Polk County Commissioners Day's Proceeding 27th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

- Hon Shannon Hancock, Presiding Commissioner
- Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Curtis Dahlberg and Tim Scott with the Polk County Fair Board met with Commission to discuss land lease with the Fair Board.

Trent Drake, Bolivar, visited with the Commission-general discussion.

County Clerk Rachel Lightfoot presented a budget adjustment of the following funds:
General Revenue. Commissioner Legan made a motion to approve the budget adjustment. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Public Works Supervisor Dallas Stockdale updated the Commission on the conditions of the county roads and bridges. Dallas, Commissioner Legan and Commissioner Hancock viewed the following roads: S 222 and S 244.

Order of the Commission to adjourn until 9:00 a.m., Monday, December 30, 2024.
Approved: Shannon Hancock, Presiding Commissioner
Attested: Rachel Lightfoot, County Clerk

Record of the 33rd Day of the October Term of the Polk County Commissioners Day’s Proceeding 30th of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

Commissioner Hancock and Commissioner Legan attended the swearing-in ceremony for newly elected officials in the Annex.

Bob Moreland, Bolivar, visited with the Commission-general discussion.

Gary Cribbs, Brighton, visited with the Commission-general discussion.

Clifford Allred, Polk, visited with the Commission-general discussion.

Public Works Supervisor Dallas Stockdale updated the Commission on the conditions of the county roads and bridges.

Payroll was presented for approval and payment. Commissioner Legan made a motion to approve and submit payroll for direct deposit. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Bids for parking lot overlay were reviewed for compliance. Commissioner Legan made motion to accept bid from APAC. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Bids for asphaltting S 132 and S170 roads were reviewed for compliance. Commissioner Legan made motion to accept bid from APAC. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

The December 2024 Assessor Fee Report was received from Assessor Rita Lemmon.

Order of the Commission to adjourn until 9:00 a.m., Tuesday, December 31, 2024.
Approved: Shannon Hancock, Presiding Commissioner
Attested: Rachel Lightfoot, County Clerk

Record of the 34th Day of the October Term of the Polk County Commissioners Day’s Proceeding 31st of December 2024

BE IT REMEMBERED THAT: The Polk County Commission met pursuant to adjournment with the following present:

Hon Shannon Hancock, Presiding Commissioner
Hon Kyle Legan, North Associate Commissioner

Order of the Commission, the minutes of the last session stand approved as read.

An Order/Ordinance authorizing ARPA funds to be allocated to personnel expenses was presented for adoption by the Commission. Commissioner Legan made a motion to adopt said Order/Ordinance. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

ORDER OF THE COUNTY COMMISSION OF POLK COUNTY, MISSOURI

WHEREAS, Polk County was the recipient of a total of \$6,244,566 in American Rescue Plan Act ("ARPA") funds;

WHEREAS, the Final Rule of the American Rescue Plan Act requires recipients to allocate ARPA funds on or before December 31, 2024;

WHEREAS, the Final Rule of the American Rescue Plan Act allows recipients to utilize such ARPA funds to respond to the negative economic impacts of the Covid-19 pandemic;

WHEREAS, the 2022 Final Rule allowed recipients the option to claim up to \$10 million of SLFRF allocation (the "Standard Allowance") to replace lost revenue and use that funding to provide government services in lieu of calculating revenue loss;

WHEREAS, Treasury will consider a recipient to have incurred an obligation with respect to personnel costs for an employee through December 31, 2026 to the extent the employee is serving in a position that was established and filled prior to December 31, 2024.

WHEREAS, funds may be used to cover personnel costs if doing so would fall within the scope of an eligible use of SLFRF;

WHEREAS, the Polk County Commission has found and determined that it will utilize SLFRF funds for personnel costs for job positions that were established and filled prior to December 31, 2024, including for salaries and wages, covered benefits, and payroll taxes for such positions, as in effect at the time of payment;

NOW, THEREFORE, IT IS HEREBY ORDERED by the County Commission, as follows:

- Recitals.** The County Commission incorporates by reference the recitals, statements and determinations set forth above as the findings of the County Commission.
- Allocation of ARPA Funds.** Polk County, Missouri hereby allocates \$806,920.11 of the remaining ARPA funds to personnel expenses, including salaries and wages, covered benefits, and payroll taxes, for all Polk County, Missouri job positions that are established and filled on or prior to December 31, 2024 as more specifically set forth in Exhibit A, which is attached hereto and incorporated herein by reference.
- Effectiveness: Authority.** This Order shall be in full force and effect with respect to the ARPA Funds received or to be received by Polk County for the entire period of performance. All elected officials and employees of Polk County are authorized and directed to take any and all appropriate actions necessary to carry out the purpose and intent of this Order.

By order of the County Commission of Polk County, Missouri this 31st day of December, 2024.

COUNTY COMMISSION OF
POLK COUNTY, MISSOURI

Shannon Hancock
Shannon Hancock, Presiding Commissioner

Kyle Legan
Kyle Legan, North District Commissioner

Melinda Robertson, South District Commissioner

ATTEST:
Rachel Lightfoot
Rachel Lightfoot, County Clerk

12-27-2024 4:03 PM
PAYROLL NO# : -ALL
SEQUENCE : SORTED BY EMPLOYEE NO#
DEPARTMENT NO# : ALL

EMPLOYEE LIST

EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL

DEPARTMENT NO#	A-Annual	M-Monthly	SM-Semi-monthly	W-Weekly	BW-Bi-Weekly	PAGE: 1	
EMP. NO#	NAME				DEPT NO#	HIRE DT	STATUS
01--					01-01	1/01/2015	A
01-1014					01-01	1/01/2009	A
01-1021					01-01	8/14/1995	A
01-1022					01-02	7/16/2021	A
01-1027					01-02	1/29/2019	A
01-1033					01-03	11/04/2015	A
01-1043					01-04	4/07/2003	A
01-1045					01-04	1/17/2013	A
01-1047					01-04	4/21/2008	A
01-1049					01-04	4/10/2023	A
01-1051					01-06	1/01/2019	A
01-1054					01-06	2/10/2022	A
01-1065					01-07	6/04/2012	A
01-1066					01-07	10/02/2013	A
01-1067					01-07	8/05/2024	A
01-1069					01-07	11/04/2015	A
01-1070					01-08	12/05/1994	A
01-1074					01-08	3/07/2011	A
01-1075					01-08	1/25/2021	A
01-1078					01-08	1/22/2016	A
01-1082					01-10	5/03/2021	A
01-1084					01-10	1/03/2023	A
01-1086					01-13	1/01/2005	A
01-1092					01-13	12/18/2023	A

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SEQUENCE : SORTED BY EMPLOYEE NO#
DEPARTMENT NO# : ALL

EMPLOYEE LIST

EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL

DEPARTMENT NO#	A-Annual	M-Monthly	SM-Semi-monthly	W-Weekly	BW-Bi-Weekly	PAGE: 2	
EMP. NO#	NAME				DEPT NO#	HIRE DT	STATUS
01-1200					01-09	1/30/2019	A
01-1202					01-09	8/02/2022	A
01-1501					01-03	1/10/2022	A
01-1606					01-07	5/06/2024	A
01-1607					01-07	10/21/2024	A
01-2103					02-50	1/22/2024	A
01-2105					02-50	12/13/2021	A
01-2108					02-50	3/06/2017	A
01-2110					02-50	10/07/2013	A
01-2111					02-50	1/29/2007	A
01-2115					02-50	10/06/2020	A
01-2116					02-50	2/01/1993	A
01-2117					02-50	6/01/2021	A
01-2120					02-50	7/10/2023	A
01-2124					02-50	10/07/2013	A
01-2126					02-50	2/07/2022	A
01-2128					02-50	5/11/2020	A
01-2129					02-50	3/18/2019	A
01-2135					02-50	1/25/2016	A
01-2136					02-50	3/23/2015	A
01-2146					02-50	9/18/2019	A
01-2147					02-50	1/09/2023	A
01-2153					02-50	6/12/2023	A
01-2155					02-50	3/18/2024	A
01-2159					02-50	10/07/2019	A

12-27-2024 4:03 PM
PAYROLL NO# : -ALL
SEQUENCE : SORTED BY EMPLOYEE NO#
DEPARTMENT NO# : ALL

EMPLOYEE LIST

EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL
PAGE: 3

EMP. NO#	NAME	DEPT NO#	HIRE DT	STATUS
01-2161	ROULING, KELLY D LABORER	02-50	8/05/2024	A
01-2167	JEREMIAH, COLT D LABORER	02-50	11/13/2024	A
01-2168	BARNES, COOY D LABORER	02-50	12/18/2024	A
01-3200		03-17	1/01/2017	A
01-3206	CARTER, DEREK L DEPUTY	03-17	5/07/2024	A
01-3208	CASTRODALE, JOHN L DEPUTY	03-17	11/18/2019	A
01-3210	DICKERSON, ABRAHAM M SUPERVISOR DEPUTY	03-17	7/30/2010	A
01-3216	GOODING, RICKY J COURT SECURITY	03-17	11/13/2007	A
01-3217	GORMAN, ERIC C DETECTIVE	03-17	2/28/2017	A
01-3225	JOHNSON, MICHAEL R DETECTIVE	03-17	10/05/2020	A
01-3231	MYERS, RICHARD L DETECTIVE	03-17	4/08/2014	A
01-3236	ESOLIA, TANNER M ROAD DEPUTY	03-17	7/05/2024	A
01-3237	PARKS, RODNEY A UNDERSHERIFF	03-17	4/23/2012	A
01-3243	COOK, DANN R RECEPTIONIST/CLERK	03-17	11/09/2021	A
01-3246	SIMPSON, BILLY S LIEUTENANT DETECTIVE	03-17	11/12/1997	A
01-3250	VORIS, TARI S SHERIFF ADMIN ASSISTANT	03-17	1/08/1996	A
01-3259	MCCOY, STACI L ADMINISTRATOR ASSISTANT	03-17	4/12/2021	A
01-3262	GEORGES, BRANDON R ROAD DEPUTY	03-17	1/03/2022	A
01-3266	EVANS, ADAM T DEPUTY	03-17	12/20/2021	A
01-3267	HOOVER, CALEB M ROAD DEPUTY	03-17	7/11/2022	A
01-3269	CAUSE, CHRISTOPHER L DEPUTY PATROL CORPORAL	03-17	12/19/2022	A
01-3270	CROTHERS, AUSTIN B DEPUTY	03-17	12/19/2022	A
01-3271	SMITH, THOMAS A DEPUTY	03-17	12/19/2022	A
01-3272	BARRON, JAMES A ROAD DEPUTY	03-17	8/29/2022	A
01-3277	BRANNON, WILLIAM R DEPUTY	03-17	8/17/2023	A

12-27-2024 4:03 PM
PAYROLL NO# : -ALL
SEQUENCE : SORTED BY EMPLOYEE NO#
DEPARTMENT NO# : ALL

EMPLOYEE LIST

EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL
PAGE: 4

EMP. NO#	NAME	DEPT NO#	HIRE DT	STATUS
01-3278	RAUCH, LONDON R DEPUTY	03-17	8/14/2023	A
01-3280	BURGHER, STEVEN A DEPUTY	03-17	4/10/2024	A
01-3281	WINCHELL, JESSICA DETECTIVE	03-17	7/01/2024	A
01-3282	KERSHNER, KYLE A DEPUTY	03-17	8/01/2024	A
01-3283	HARKINS, DAVID S DEPUTY	03-17	12/18/2024	A
01-3315	HARRIS, JENNIFER L JAIL ADMINISTRATOR	03-18	9/27/2021	A
01-3319	ROOZE, MIKE W CORRECTIONS OFFICER	03-18	8/01/2005	A
01-3358	ANDREWS, SHANNON D ASST JAIL ADMIN	03-18	3/25/2019	A
01-3359	JOHNSON, JOHN J JAIL SUPERVISOR	03-18	5/22/2023	A
01-3376	COOPERLIGHT, DAVID J ASSISTANT JAIL ADMIN	03-18	9/17/2021	A
01-3387	ROBERTSON, TIM L PT COURT SECURITY	03-18	11/01/2022	A
01-3394	STIRKINS, MELISSA A JAIL SUPERVISOR	03-18	2/10/2023	A
01-3398	WEBERS, SARAH L PT JAILER	03-18	4/24/2023	A
01-3399	MOSES, JALONIE L PT JAILER	03-18	6/01/2023	A
01-3401		03-19	1/01/2023	A
01-3410	MARGUS, KAREN D CIRCUIT VICTIM ADVOCATE	03-19	9/06/2016	A
01-3414	ROMG, CHARITY S VICTIM ADVOCATE	03-19	2/27/2015	A
01-3426	VEST, MARY E PT DATA CLERK	03-19	8/17/2022	A
01-3428	BONSPIES, SIERRA M LAW CLERK	03-19	10/26/2023	A
01-3431	HANNER, SAMANTHA J PT LEGAL CLERK	03-19	5/06/2024	A
01-3433	HARKINS, JENNIFER L LEGAL CLERK	03-19	9/23/2024	A
01-3435	CUMING, LYNN M LEGAL CLERK	03-19	9/12/2016	A
01-3450		03-21	1/01/2021	A
01-3506	PURSELLLEY, JOHN S P/T DEPUTY CORONER	03-21	1/28/2021	A
01-3508	BURLISON, BRITNEY M PT CORONER	03-21	5/03/2022	A

12-27-2024 4:03 PM
PAYROLL NO# : -ALL
SEQUENCE : SORTED BY EMPLOYEE NO#
DEPARTMENT NO# : ALL

EMPLOYEE LIST

EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL
PAGE: 5

EMP. NO#	NAME	DEPT NO#	HIRE DT	STATUS
01-3509	GORE, ZANE G P/T DEPUTY CORONER	03-21	6/06/2024	A
01-3704	IDRER, ROBERT A JAILER	03-18	12/09/2023	A
01-3706	SMITH, JACOB G JAILER	03-18	1/17/2024	A
01-3707	KUHL, NICHOLAS I JAILER	03-18	1/29/2024	A
01-3709	HANSEL, MARSHALL J JAILER	03-18	3/28/2024	A
01-3710	BAIRD, CASEY J JAILER	03-18	9/12/2024	A
01-3711	STOCK, MARIAN L JAILER	03-18	9/12/2024	A
01-3712	AVELAR, DAVID JAILER	03-18	12/03/2024	A
01-4608	COOK, CARRIE J ASSESSOR CLERK	04-60	9/01/2017	A
01-4609		04-60	10/29/2007	A
01-4624	LEE, LISA S APPRAISER	04-60	6/04/2018	A
01-4627	ROBINSON, JACQUELYN N PT ASSESSOR CLERK	04-60	4/06/2020	A
01-4635	MEHL, JENNIFER L ASSESSOR CLERK	04-60	7/20/2022	A
01-4636	RUSSELL, HOLLY A PART-TIME MAPPER	04-60	7/30/2024	A
01-4637	BEHLER, LADONNA R FIELD APPRAISER	04-60	4/17/2023	A
01-4642	STALKER, MARY A FIELD APPRAISER	04-60	12/02/2024	A
01-5206	CARRIER, DEREK L DEPUTY	88-17	5/07/2024	A
01-5210	DICKERSON, ABRAHAM M SUPERVISOR DEPUTY	88-17	7/30/2010	A
01-5213	CASTRODALE, JOHN L ROAD DEPUTY	88-17	11/18/2019	A
01-5216	GOODING, RICKY J ASST JAIL ADMIN	88-17	11/13/2007	A
01-5217	GORMAN, ERIC C SHERIFF GRANT	88-17	2/28/2017	A
01-5225	JOHNSON, MICHAEL R ROAD DEPUTY	88-17	10/05/2020	A
01-5226	JOHNSON, JOHN J RD DEPUTY	88-17	5/22/2023	A
01-5231	MYERS, RICHARD L DETECTIVE	88-17	4/08/2014	A
01-5237	PARKS, RODNEY A UNDERSHERIFF	88-17	4/23/2012	A

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12-27-2024 4:03 PM
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DEPARTMENT NO#: ALL
EMPLOYEE LIST
EMPLOYEE STATUS: ACTIVE
FULL/PART TIME: ALL
PAGE: 6

EMP. NO# -----NAME----- DEPT NO# HIRE DT STATUS
01-5246 SIMPSON, BILLY S 88-17 11/12/1997 A
DETECTIVE SUPERVISOR
01-5250 GEORGES, BRANDON K 88-17 1/03/2022 A
ROAD DEPUTY
01-5256 ZEOLIA, TANNER M 88-17 7/05/2024 A
ROAD DEPUTY
01-5257 BARRON, JAMES A 88-17 8/29/2022 A
ROAD DEPUTY
01-5258 EAYB, ADAM T 88-17 12/20/2021 A
ROAD DEPUTY
01-5259 CADE, CHRISTOPHER L 88-17 12/19/2022 A
ROAD DEPUTY
01-5261 HOOVER, CALBB M 88-17 7/11/2022 A
ROAD DEPUTY
01-5262 SMYTH, THOMAS A 88-17 12/19/2022 A
ROAD DEPUTY
01-5268 COURTRIGHT, DAVID J 88-17 9/17/2021 A
DEPUTY TRAINEE
01-5270 BURGHER, STEVEN A 88-17 4/10/2024 A
ROAD DEPUTY
01-5271 BRANNON, WILLIAM R 88-17 8/17/2023 A
DEPUTY
01-5272 RAUCH, LONDON R 88-17 8/14/2023 A
DEPUTY
01-5273 WINCHELL, JESSICA R 88-17 7/01/2024 A
DETECTIVE
01-8809 CRUMP, JOHANNA L 08-80 9/10/2024 A
C.S. CLERK
01-8810 ESPELIEN, JILL M 08-80 7/16/2024 A
PROSECUTING ATTORNEY
01-9063 ACKELS, STEPHANIE D 95-07 10/02/2013 A
DEPUTY COLLECTOR

** REPORT TOTALS ** NO# OF EMPLOYEES: 140

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12-27-2024 4:03 PM
SELECTION CRITERIA
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PAYROLL NUMBER: * -ALL
RECORD SELECTION
SEQUENCE: Employee #
DEPARTMENT: ALL
ONE DEPT PER PAGE: NO
EMPLOYEE STATUS: Active
TYPE TO PRINT: ALL
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PRINT SELECTION
DATE TO PRINT: Hire Date
JOB CLASS: NO ADDRESS: NO
ANNUAL WAGES: NO JOB TITLE: YES
MONTHLY SALARY: NO SOCIAL SECURITY #: NO
PAY RATES: NO 1
COMMENT CODES: All
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PRINT OPTIONS
LINE SPACING: Single
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Invoices were presented for approval and payment. Commissioner Legan made a motion to approve and pay. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Public Works Supervisor Dallas Stockdale updated the Commission on the conditions of the county roads and bridges.

Bids for gravel and Aggregate/Base Material for the 2025 Fiscal year were received from the following vendors: Holiday Sand & Stone, Hostettler, Nemo, Conco Quarries and Woodcrest Materials. Commissioner Legan made a motion to accept all the bids. Commissioner Hancock seconded the motion. Call of the vote: Hancock-yes, Legan-yes, Robertson-absent.

Jason Sivils with Great River Engineering visited with the Commission-general discussion.

A 12- month Auctioneer’s License was issued to Ronnie Bruce dba Bruce Auction & Appraisal LLC.

The December 2024 Public Administrator Fee Report was received from Public Administrator Barbara Davolt.

By Order of the Commission, the Polk County Courthouse and other county facilities will be closed Wednesday, January 01, 2025, in observance of the New Year’s Holiday.

Order of the Commission to adjourn until 9:00 a.m., Friday, January 3, 2025.

Approved: Shannon Hancock, Presiding Commissioner

Attested: Rachel Lightfoot, County Clerk
